



## Minutes - Full Council Meeting 7<sup>th</sup> February 2023

Date: 7 <sup>th</sup> February 2023 Time: 7:30pm Venue: The Annexe, Hackleton Village Hall	
Parish Councillors In attendance: T Barwick, F Billingham, J Clark, S Coombes, R Hawkesford, P Heap, D Noble & G Ward. Also in attendance: Unitary Councillor F Cole & Parish Clerk A Benson	
<b>021/23</b>	<b>To receive apologies for absence</b> Apologies were received from Councillors C Lloyd and L Nash
<b>022/23</b>	<b>Approval of the Minutes of Parish Council Meeting 10<sup>th</sup> January 2023</b> <b>RESOLVED: The minutes of the meeting 10<sup>th</sup> January 2023 be approved and signed</b>
<b>023/23</b>	<b>There were no matters arising from the minutes of the last full meeting not included on this agenda</b>
<b>024/23</b>	<b>Declarations of Interest</b> Councillor S Coombes declared a non-pecuniary interest in agenda item 028/23g
<b>025/23</b>	<b>Dispensations</b> No requests for dispensation had been received
<b>026/23</b>	<b>Public Time</b> Unitary Councillor Fiona Cole provided an updating report. She is still waiting to hear what the criteria is for a road safety review. She is arranging a site meeting with residents of Brafield Road. Councillors C Lloyd or R Hawkesford to attend. She also took on board concerns regarding road safety outside the School.
<b>027/23</b>	<b>Clerk's Report</b> <ul style="list-style-type: none"> <li>• Anglian Water has cut back all the vegetation overhanging the footpath from the sewerage works on Piddington Lane</li> <li>• The additional dog waste bin has been installed at the bottom of Longland Meadow and added to our contractors route for emptying</li> <li>• The annual ROSPA inspection of the play equipment has been instructed</li> <li>• The re-enrolment and re-declaration of our legal duties regarding a pension scheme will be undertaken by our payroll provider cost £25.00</li> <li>• The butterfly patch will need 1kg of seed not 500g as approved at our last meeting. Total cost £120.00</li> <li>• Councillor Coombes has agreed to take over the cemetery bins temporarily from Councillor Heap</li> <li>• The Preston Deanery proposed 30 mph zone has been published. <b>Action:</b> Clerk to respond requesting that the zone is extended from the crossroads through to beyond Woad Cottage</li> </ul>

028/23	<p><b>Finance &amp; Governance</b></p> <p>a. The report of the Internal Control Councillors was received with no matters outstanding. The report suggests that there be a minimum asset value of £300.00 before items are included on the insurance schedule going forward. This will be discussed further prior to the renewal of the insurance policy</p> <p>b. <b>RESOLVED: To ratify payments made out of meeting and approve payment of outstanding invoices/accounts as per the schedule circulated.</b> Councillor Barwick had completed the ICC monthly check of invoices</p> <p>c. The receipts and payments account for ten months of 2022/23 was received and compared to budget. <b>RESOLVED: The figures presented represent the current financial position of HPC.</b> The bank reconciliation as at 31<sup>st</sup> January 2023 was received. <b>RESOLVED: To approve the bank reconciliation as presented, current account £82,139.33 deposit account £142,472.86</b></p> <p>d. Proposed amendments to the Grant Funding Policy had previously been circulated. <b>RESOLVED: To amend the policy as proposed</b></p> <p>e. A revised Complaints Procedure was received. <b>RESOLVED: To adopt the Complaints Procedure which replaces the Complaints Policy</b></p> <p>f. <b>RESOLVED: To delegate to the Clerk to investigate and commission an accounting software package</b></p> <p>g. A grant application from the Village firework Team was considered. <b>RESOLVED: To approve the grant for £2000.00 as requested</b></p>
029/23	<p><b>Recreation Ground</b></p> <p>a. <b>RESOLVED: Not to replace the older perimeter fencing at this time which is still fit for purpose but to keep a watching brief. To transfer to reserves the sum of £9000.00 for future replacement</b></p> <p>b. The tender for the replacement play equipment has been published with a deadline date of 10<sup>th</sup> March 2023 so far five suppliers had expressed an interest</p> <p>c. <b>RESOLVED: To appoint Councillors Coombes &amp; Noble to be the points of contact for prospective contractors for the play equipment tender process during the Clerk’s annual leave</b></p> <p>d. <b>RESOLVED: To appoint councillor Charteress to open and check tenders for validity with the Clerk ahead of the next full meeting</b></p>
030/23	<p><b>Honorary Freedom of the Parish</b></p> <p>a. <b>RESOLVED: To adopt the policy to grant Honorary Freedom of the Parish as circulated</b></p> <p>b. <b>RESOLVED: To delegate to the Clerk to purchase a roll of honour to hang in the Village Hall</b></p> <p>c. Nominations for Honorary Freedom of the Parish were discussed and two candidates will be considered at the next meeting</p>
031/23	<p><b>School Crossing Patrol</b></p> <p>Further legal guidance was received which confirmed that as a parish council is not a highways authority it cannot employ a school crossing patrol. <b>Action:</b> Councillor Noble to contact the School to obtain details of any road safety incidents involving children outside of the school and to obtain photographic and/or dashcam footage showing the issues. Clerk to liaise with Councillor Cole, the Police and Highways</p>
032/23	<p><b>Transfer of Public Open Space Land from Grand Union Housing Group</b></p> <p>GUHG have instructed tree surveys on all three parcels of land which should be available by the end of February. They have tidied up the hedge at the bottom of Carey Road</p>

<b>033/23</b>	<p><b>Community Events</b></p> <p>a. Planning for the fete is going well with the next meeting on 21<sup>st</sup> March – all very welcome to attend. The fete will be on 10<sup>th</sup> June 2023 in and around the village Hall noon until 4pm. <b>RESOLVED: to allocate a budget of £2000.00 to the event from the Community Events Budget</b></p> <p>b. His Majesty King Charles III will be crowned on Saturday 6<sup>th</sup> May 2023. Street parties are encouraged on the Sunday and community involvement on the Bank Holiday Monday.</p> <p>c. D-Day 80 will be commemorated on 6<sup>th</sup> June 2024. <b>RESOLVED: To hold a beacon lighting and fireworks event</b></p>
<b>034/23</b>	<p><b>Road Traffic Incidents Brafield Road</b></p> <p>Highways have offered additional 30 mph signs in the new financial year. Councillor Cole is to hold a site meeting with residents which either Councillor Lloyd or Hawkesford will attend.</p>
<b>035/23</b>	<p><b>Parish Mag'</b></p> <p>Content of the Mag' was discussed and it was confirmed that the Editor has full editorial rights</p>
<b>036/23</b>	<p><b>To consider/note the following correspondence/reports/information</b></p> <p>a. <b>Good Neighbour Scheme</b></p> <p>b. <b>Rural Cost of Living Survey</b></p> <p>c. <b>Hackney Carriage and Private Hire Taxi Policy Consultation 2023</b></p>
<b>037/23</b>	<p><b>Next meeting</b></p> <p><b>Full Council 14<sup>th</sup> March 2022 7:30pm.</b> Members are requested to forward any items for the agenda to the Clerk by 5<sup>th</sup> March 2023</p>

The meeting closed at 9pm