



## Full Council Meeting 27<sup>th</sup> July 2021 Minutes

Date: 27 <sup>th</sup> July 2021 Time: 7.30pm	
Venue: The Annexe, Hackleton Village Hall	
Parish Councillors In attendance: F Billingham (Chairman), T Charteress, J Clark, R Hawkesford, P Heap, C Lloyd, L Nash, G Tobutt, G Ward & J Willmer. Also in attendance: Unitary Councillor S Clarke & Parish Clerk A Benson.	
<b>098/21</b>	<b>To receive apologies for absence</b> Apologies were received from Councillor T Barwick.
<b>099/21</b>	<b>Approval of the Minutes of Parish Council Meeting 8<sup>th</sup> June 2021</b> <b>RESOLVED: The minutes of the meeting 8<sup>th</sup> June 2021 be approved.</b>
<b>100/21</b>	<b>Matters arising</b> RBL poppies for street lights cost prohibitive. Almac have been asked to provide a quote.
<b>101/21</b>	<b>Declarations of Interest</b> – Councillors Heap and Tobutt declared non-pecuniary interests in agenda item 104/21d
<b>102/21</b>	<b>Public Time</b> <ol style="list-style-type: none"> <li>a. Unitary Councillor Stephen Clarke confirmed that the welfare unit on the Larkfleet development has now been re-located to its correct position and all contractors are being given a copy of and asked to comply with the construction management plan. The July newsletter from our Unitary Councillors is annexed to these minutes.</li> <li>b. No members of the public were in attendance.</li> </ol>
<b>103/21</b>	<b>Clerk's Report</b> <ul style="list-style-type: none"> <li>• Horton bus shelter repairs have been completed. Contractor for the Hackleton bus shelter repairs being chased.</li> <li>• The dog bins and litter bins are on order.</li> <li>• Bob Atkinson's bench in the Rec has been installed. He has kindly paid in full.</li> <li>• The Paynes Lane sign has been installed.</li> <li>• Contractor has been instructed to attend Longland Meadow to deal with the moles.</li> <li>• The Parish First Responders WhatsApp Group is up and running. More volunteers sought.</li> <li>• Work on the sink hole on Newport Pagnell Road should now commence in August (thanks to WNC Councillors for their input).</li> <li>• Works close to TPO's at the French Partridge have been reported to planning enforcement.</li> <li>• Bocca Sports will be running holiday sports camps on the Rec: <ul style="list-style-type: none"> <li>Week 1 - July 27th, 28th, 29th</li> <li>Week 2 - August 3rd, 4th, 5th</li> <li>Week 3 - August 10th, 11th, 12th</li> <li>Week 4 - August 17th, 18th, 19th</li> </ul> </li> <li>• Bootcamp commences 7<sup>th</sup> August.</li> <li>• The latest data from the VAS on Brafield Road shows 55.5% of vehicles speeding. That said the average speed is 32 mph and the 85 percentile (the speed at which 85% of vehicles drive and therefore deemed the safe speed for vehicles by the Police Safer Roads Team) is 40 mph. Fiona Cole is taking this issue forward.</li> <li>• A potential breach of planning on the Garden House Little Horton Lane has been reported to planning enforcement.</li> <li>• Overgrown verges on Preston Deanery Road - Highways have cut back.</li> </ul>

	<ul style="list-style-type: none"> <li>The footpaths over the oilseed rape fields from Piddington have been reported to rights of way and the landowners have been given 21 days to make them passable.</li> </ul>
104/21	<p><b>Finance &amp; Governance</b></p> <p>a. <b>RESOLVED: To ratify payments made out of meeting and approve payment of outstanding invoices/accounts as schedule presented.</b> Councillor Nash to carry out the monthly check of invoices. ICC will report to the next meeting.</p> <p>b. The receipts and payments account together with the bank reconciliation for three months to 30<sup>th</sup> June 2021 was received and compared to budget. <b>RESOLVED: The figures presented represent the current financial position of HPC. The bank reconciliation as at 30<sup>th</sup> June 2021: Current account £92,281.07 deposit account £91,754.51.</b></p> <p>c. <b>RESOLVED: To adopt the Wildlife &amp; Biodiversity Policy/Plan as circulated. Action:</b> Clerk to circulate responses received to the draft plan to full council. Clerk to contact all respondents.</p> <p>d. A grant application from the Village Hall was considered <b>RESOLVED: To provide 50% of the funds required for the outside shelter. To request further quotes and information for the proposed works in-front of and to the side of the Annexe. To signpost the Trustees of the Village Hall to WNC community grants.</b></p> <p>e. <b>RESOLVED: To set up a direct debit with Viking for office supplies.</b></p>
105/21	<p><b>Recreation Ground</b></p> <p>a. <b>RESOLVED: To amend the Recreation Ground Conditions of Hire to provide a reduced hire fee of £5.00 per session for local commercial enterprises which support the health &amp; wellbeing of our residents.</b></p> <p>b. A street art project for younger members of the community was discussed. <b>Action:</b> Clerk to approach the football club and the school to gauge support for the football shelter being utilised for the project and then approach potential street artists.</p> <p>c. Councillors Billingham, Charteress and the Clerk attended a meeting at Angel Square regarding the potential asset transfer of the Recreation Ground. Whilst it is unlikely that the freehold can be transferred the meeting was very positive and it is anticipated that HPC will gain the security of tenure required to invest in the replacement of the play equipment and installation of an outdoor gym. <b>Action:</b> Clerk to set up meeting with School Governing Body to agree location of equipment.</p>
106/21	<p><b>The Queens Platinum Jubilee</b></p> <p>a. <b>RESOLVED: To light the beacon at 9:15pm on 2<sup>nd</sup> June 2022 as part of the national celebrations.</b></p> <p>b. <b>RESOLVED: to engage a piper and bugler.</b></p> <p>c. <b>RESOLVED: To hold a fete on Longland Meadow on Saturday 4<sup>th</sup> June 2022. Action:</b> Clerk to invite all parties who helped with the cancelled VE Day celebrations to a meeting September 2021.</p> <p>d. <b>RESOLVED: To provide a budget of £1000 to plant a cedar tree for the Jubilee. Action:</b> Councillor Clark to order the tree.</p>
107/21	<p><b>Cemetery</b></p> <p>a. <b>RESOLVED: To adopt a Memorial Testing Procedure as circulated.</b></p> <p>b. <b>RESOLVED: To approve a wide base plate to sit over two adjoining graves with one memorial in the middle.</b></p> <p>c. <b>RESOLVED: To decline a request for a second headstone on a grave but to approve a tablet to sit flush with the grass on the grave.</b></p> <p>d. <b>RESOLVED: To accept the kind offer of four additional trees for the Cemetery from the WI. Action:</b> Clerk to liaise with Councillor Clark.</p>
108/21	<p><b>Longland Meadow</b></p> <p>a. <b>RESOLVED: To adopt the terms and conditions of hire as circulated.</b></p> <p>b. <b>RESOLVED: To appoint Councillors Clark, Heap &amp; Willmer to work with the Clerk to draft a management plan for the Meadow to present to the next meeting for approval.</b></p> <p>c. <b>RESOLVED: Not to progress the idea of a boardwalk around the pond.</b></p>
109/21	<p><b>Other Open Spaces</b></p> <p>a. <b>RESOLVED: To replace the bench outside the School with a memorial bench. To replace the bench at the top of the Jetty with a recycled plastic bench. To be funded from CIL funds.</b></p>

	<b>b. RESOLVED: To approach WNC to request that HPC be allowed to take on the management of some of the wider verges/green spaces within the Parish.</b>
<b>110/21</b>	<b>The following report/correspondence were considered and noted</b> a. A complaint regarding an article in the July Parish Mag' was discussed. <b>Action:</b> Clerk to encourage complainant to write an article in response. b. Several complaints received regarding amendments to the Cemetery regulations. Whilst plastic is no longer permitted fresh and dried flowers are encouraged.
<b>111/21</b>	<b>Community Engagement</b> <b>RESOLVED: To request the Clerk to hold a monthly surgery at Coffee @ Carey from September. To review after 3 months.</b>
<b>112/21</b>	<b>Clerk's Annual Appraisal</b> <b>RESOLVED: To appoint Councillors Bellingham &amp; Lloyd to carry out the Clerk's appraisal.</b>
<b>097/21</b>	<b>Next meeting 14<sup>th</sup> September 2021.</b> Members are requested to forward any items for the agenda to the Clerk by 2 <sup>nd</sup> September 2021

The meeting closed at 9:15 pm.

## Appendix A

### July Report from Unitary Councillors

Since our last update in June, we've:

- had the second West Northants Council meeting
- attended various Council Committee meetings
- attended the 10 separate Parish Council meetings across the Ward to hear and support with your local village/areas matters
- heard from many local residents and businesses about matters of concern or curiosity, and
- been out visiting various local groups, community activities and sites.

Here's a quick round up from some of those activities of interest for you across our Hackleton and Grange Park Ward community:

### Council Meeting (15 July)

- **Houses of Multiple Occupancy (HMO)** – concerns raised by a member of the public and councillors about the planning approvals of, and regulations governing, HMOs. Do you have any feedback (positive or negative) about an HMO in your street or local area which would help us add to the conversation as this goes forward?
- **Northamptonshire Health and Wellbeing Board** – established in April 2013 as a statutory committee of Northamptonshire County Council (NCC) following legislation in the Health and Social Care Act 2012. The report has been published for 20/21 and this is the final report, as each Unitary Authority will now establish their own Health and Wellbeing Board. The report is an interesting read and can be found at [www.northamptonshire.gov.uk](http://www.northamptonshire.gov.uk).
- **Mental Health Response Hub** – 24/7 mental health helpline for the county, dealing with approximately 6,000 enquiries per month. The phone line is able to take self referral, professional referrals and support partners in the police and other organisations. The aim of the Hub is to reduce the gaps in services, draw together community service providers and provide a combined approach that prevents

service users repeating their story and being moved from service to service. There is the ability to provide a range of responses from simple phone based validation and listening through to community assessment and support of partners at incidents. The Hub can be contacted on 0800 448 0828.

- **Climate Change commitment** – wide ranging climate conference will be organised for later this year, to listen to the views of residents, business and community groups across West Northants, to contribute to plans already in place to achieve a carbon neutral region by 2030.
- **Motions passed within the previous 4 authorities in the West Northants catchment area** – it is crucial that any democratic decisions are retained and flow through into the present day thinking of WNC. The Council agree to 1) instruct the Democracy & Standards Committee to collate any motions passed in the last 6 years within the previous authorities, 2) once collated, forwarded to the relevant scrutiny committee to pass comment on, 3) once the process is complete, a report containing all legacy matters will be brought to the full council with the target of Dec 2021, laying out all motions which should be voted on individually for acceptance or any minor modifications however which must not seek to alter the fundamental principle previously passed.
- **Equality of access to WNC services for all residents** – motion agreed to make it easier for all non internet users / those with lack of access to the internet, to interact with the council. The Council will now review all of its service access points to ensure that individuals with internet access are not being discriminated against and that alternative means of access are readily available and communicated to residents.
- **View On Demand** – the council meeting was live streamed and recorded and can be viewed On Demand on West Northamptonshire Council YouTube channel.

#### Other News

- **Pride Northampton** has opened applications for its 2021 event, encouraging performers, food vendors, stallholders, volunteers and community groups to support the town's Pride event which will take place in the Market Square on Sunday 12 September. For more information and to apply visit [www.westnorthants.gov.uk](http://www.westnorthants.gov.uk).
- **Fly-tipping** - this continues to blight the whole country. As elected members we encourage you to keep an eye out for the perpetrators and are grateful to community minded residents who report incidents. All reports are treated carefully and any evidence gathered, such as photographs and vehicle registrations are really very useful to the Council's investigators. All incidents are thoroughly investigated, and those caught face a £400 fixed penalty notice. On occasion offenders can be prosecuted at Magistrate's Court and can face an unlimited fine, or even six months imprisonment on conviction. As a Council we will always do our level best to ensure any incidents are cleared away as quickly as possible. Fly-tipping can be reported online at [www.westnorthants.gov.uk](http://www.westnorthants.gov.uk) (search Fly-tipping) or by calling 0300 126 7000.
- **Northampton Museum and Art Gallery** - reopened to the public on Saturday 10 July, following an extensive £6.7 million expansion and redevelopment programme, which began in 2017. The museum in Guildhall Road, **which is open from 10 am – 5 pm**

**Tuesday to Saturday and 12 -5 pm on Sundays**, has more than doubled in size, with the addition of a nine-metre-high glazed atrium extension linking the original building to brand new galleries and activity space. The spectacular atrium includes a café and spacious outdoor terrace, which sits above the new Shoe Gallery, showcasing Northampton's internationally important shoe collection and the town's shoemaking heritage. Northampton museum refurbishment funded by statue sale 'money well spent' - 10 July

- **Grassroots football regeneration** - West Northamptonshire Council is excited to announce it has joined forces with The Northamptonshire FA and the Football Foundation to improve the quality and accessibility of grassroots football facilities across West Northants. The partnership has been established to support the Football Foundation's ten-year Local Football Facility Plan, which maps out the football facilities needed across every local authority area in England. The news comes at a time when the country has a deep sense of pride at the achievements of the England Squad in the Euros 2021. The Government committed £25million of new funding to support the growth of grassroots football in its spring Budget, the first part of a £550million commitment over a ten-year period and Councillors will be working to support turning this vision into reality. The first stage of the project will be to identify viable locations for new and improved 3G football pitches. The project also aims to improve the quality of grass football pitches and create more accessible changing facilities. Over 700 grassroots teams play in West Northamptonshire so we're looking forward to helping to deliver these projects for the benefit local community. Grassroots football is thriving in Northants thanks to the tireless work of the hundreds of club and league volunteers. Hopefully together we can deliver facilities that they can be proud of.
- **New Litter Charter** – WNC has developed a litter charter to ensure that West Northamptonshire has a coordinated approach to tackling litter across the whole council area. Litter can be a sign that people do not respect their local environment and it can lead to other issues. Tackling litter is a wider issue than just clearing it up. Education programmes in schools and communities are required along with strategic plans for infrastructure, regular monitoring on litter bin usage and emptying schedules as well as regular cleaning. The objectives of our charter are to:
  - Improve the local environment
  - Remove litter efficiently and quickly to provide a good visual image of the area
  - Work with community and partners to support them in their activities
  - Education the public into the detrimental effect of littering
  - Use the enforcement tools available to us, where appropriate

In conjunction with the litter charter and recognising the hard work of many community litter picking organisation, WNC has also produced a guide to organising a community litter pick (Litter Champions Community Toolkit). This covers what support WNC can offer, and how groups can organise a safe and successful litter picking event. The Litter Charter 2021 and guide to organising a community litter pick can be found at [www.westnorthants.gov.uk](http://www.westnorthants.gov.uk). To borrow equipment for your

event, and to arrange collection of the sacks you have collected, please contact [waste.snc@westnorthants.gov.uk](mailto:waste.snc@westnorthants.gov.uk).

- **Rogue Traders** – our Police have recently run a targeted successful campaign to clamp down on rogue traders across West Northants. If you have any concerns about a caller at the door or who suspect may be rogue doorstep traders or distraction burglars, or any other potentially rogue trades person, please contact the dedicated Doorstep crime Action Network (DAN) by calling 0345 23 07 702. For more information about Buy With Confidence, the Trading Standards approved trader scheme, visit <https://www.buywithconfidence.gov.uk> or phone 01392 383430. Trading Standards in partnership with Northamptonshire Police can also provide No Cold Calling stickers on request by calling the Citizens Advice Consumer Service on 0808 223 1133. They can also provide consumers with information about their legal civil rights.

To ensure we are updating you, and canvassing views, about the things that are most important to you, we very much welcome your feedback about our updates and work we are undertaking in general. And please do get in touch if there is a matter you believe we can support you with.