



## Full Council Meeting 8<sup>th</sup> June 2021 Minutes

Date: 8 <sup>th</sup> June 2021 Time: 7.30pm Venue: The Annexe, Hackleton Village Hall	
Parish Councillors In attendance: T Barwick, F Billingham (Chairman), T Charteress, J Clark, R Hawkesford, P Heap, C Lloyd, L Nash, G Tobutt, G Ward & J Willmer. Also in attendance: Unitary Councillor A Grant & Parish Clerk A Benson.	
<b><i>The meeting was held in accordance with Covid-19 guidelines.</i></b>	
<b>085/21</b>	<b>To receive apologies for absence</b> Apologies were received from Unitary Councillor Fiona Cole. Councillor Andrew Grant attended in Fiona's absence.
<b>086/21</b>	<b>Approval of the Minutes of Parish Council Meeting 11<sup>th</sup> May 2021</b> <b>RESOLVED: The minutes of the meeting 11<sup>th</sup> May 2021 be approved.</b>
<b>087/21</b>	<b>Matters arising</b> 220 street light poppies requested from RBL donation £220. RBL not yet sure if they can fulfil the request.
<b>088/21</b>	<b>Declarations of Interest</b> – There were no declarations of interest.
<b>089/21</b>	<b>Public Time</b> <ol style="list-style-type: none"> <li>Unitary Councillor Andrew Grant summarised Councillor Fiona Cole's report which is annexed to these minutes.</li> <li>No members of the public were in attendance.</li> </ol>
<b>090/21</b>	<b>Clerk's Report</b> <ul style="list-style-type: none"> <li>Anglian Water are installing a new water connection on Brafield Road. To undertake the works safely they will require that the road is closed for up to three days from the 20<sup>th</sup> July 2021. A full diversion will be in place.</li> <li>Following further complaints from residents Gigaclear have been contacted regarding the required reinstatement works. Please report any further areas of concern to me.</li> <li>Highways are aware that we are not happy that they are dressing over failed dressing on the main road.</li> <li>A replacement battery has been bought for the VAS.</li> <li>A smaller/lighter strimmer has been ordered.</li> <li>The inside of the football shelter will be painted on 14<sup>th</sup> June.</li> <li>If we get rain and any of the drains block, please send me location details and photographs.</li> <li>Following reports of a resident falling over the poor surfacing of KM31 &amp; KM32 have been reported to Rights of Way who have passed the issue to Highways.</li> <li>The coffee shop is up and running – please pop in to support it if you can. The Grand Opening by Andrea Leadsom will be on Tuesday 27<sup>th</sup> July at 10:30am.</li> <li>The Payne's Lane sign has arrived – unfortunately without the correct clips.</li> <li>The credit cards have arrived I have a limit of £500 and Colin £150.</li> <li>Still no contact from Voi despite numerous chasers.</li> <li>Dog fouling signs have been installed around the Rec and WNC Covid signs at the play equipment.</li> </ul>

	<ul style="list-style-type: none"> <li>• Morris Homes have indicated that they may be willing to give us permission for 3 dog waste bins not the 7 we requested. Confirmation awaited. The super LEAP play area should be installed in the Autumn and Morris Homes should be off-site by the end of this calendar year.</li> <li>• Andrew Grant is trying to arrange a meeting with the Leader of WNC and Officers regarding the Rec. I have made it clear that we wish to send a representative to the meeting.</li> <li>• Exploratory works have commenced at the sink hole on Newport Pagnell Road.</li> </ul>
091/21	<p><b>Finance &amp; Governance</b></p> <p>a. <b>The year-end report of the Internal Auditor was received: RESOLVED: To approve &amp; accept the report with no actions required.</b></p> <p>b. <b>The governance statements in Section 1 of the Annual Return were considered RESOLVED: To approve and sign Section 1 of the Annual Return 2020/21.</b></p> <p>c. <b>The figures presented in Section 2 of the Annual Return were reviewed. RESOLVED: To approve and sign Section 2 of the Annual Return 2020/21</b></p> <p>d. <b>The dates for the exercise of public rights were considered. RESOLVED: The dates for the exercise of public rights will be Monday 14<sup>th</sup> June – Friday 23<sup>rd</sup> July 2021.</b></p> <p>e. <b>The CIL Monitoring Report 2020/21 was reviewed. RESOLVED: To approve the CIL Monitoring Report 2020/21</b></p> <p>f. <b>RESOLVED: To transfer the balance of CIL funds to a deposit account.</b></p> <p>g. <b>RESOLVED: To ratify payments made out of meeting and approve payment of outstanding invoices/accounts as schedule presented.</b> Councillor Barwick had carried out the monthly check of invoices.</p> <p>h. <b>The receipts and payments account together with the bank reconciliation for two months to 31<sup>st</sup> May 2021 was received and compared to budget. RESOLVED: The figures presented represent the current financial position of HPC. The bank reconciliation as at 31<sup>st</sup> May 2021: Current account £168,816.18 deposit account £30,071.84.</b></p> <p>i. <b>Amendments to the Cemetery Regulations were considered. RESOLVED: To amend the Cemetery Regulations as circulated and to also include a requirement for all grave spoil to be removed from site.</b> Action: Clerk to ensure that adequate notice of the changes are made via posters and the Parish Mag'</p>
092/21	<p><b>Recreation Ground</b></p> <p>a. <b>RESOLVED: To replace the current bin in front of the football shelter with a general waste and a recycling bin to the side of the shelter.</b></p> <p>b. <b>RESOLVED: To move the existing bin near the play equipment to the entrance on the Main Road. To install a new topsy bin at the play equipment.</b></p> <p>c. <b>The need to replace/update the children's play equipment was discussed. RESOLVED: To await the outcome HPC's request for community asset transfer before proceeding further.</b></p> <p>d. <b>The aspiration of HPC to support local health &amp; wellbeing was discussed. RESOLVED: To reduce rental charges on the Recreation Ground for enterprises which support the health &amp; wellbeing of residents.</b></p>
093/21	<p><b>Display Screen Risk Assessment</b></p> <p>a. <b>The Display Screen Risk Assessment was received and accepted.</b></p> <p>b. <b>RESOLVED: To purchase a laptop riser, separate keyboard and mouse for the Clerk's use.</b></p>
094/21	<p><b>Cemetery</b></p> <p>The poor state of the Cemetery was discussed. <b>RESOLVED: To set up a site meeting to agree an Action Plan for both the Cemetery &amp; Churchyard.</b></p>
095/21	<p><b>Storage Container</b></p> <p>The licence is now in place. Tree work to be undertaken this week, ground works in a couple of weeks. Hope to re-locate the container by early July.</p>
096/21	<p><b>The following report/correspondence were considered and noted</b></p> <p>a. <b>Everyday Places: How do we invest in our places for tomorrow? Action: Councillors to consider in readiness for drafting the Business Plan.</b></p> <p>b. <b>Resident's concerns regarding the bridlepath at the top of Lyne Walk. Action: Councillor Tracy Barwick to report broken handle on gate the Rights of Way Officer. Hopefully with more use the bridleway will</b></p>

	<p>become clearer.</p> <p>c. Plant a tree for the jubilee. <b>Action:</b> Councillor James Clark to obtain quotes for an appropriate tree.</p> <p>d. Invitation to the Police, Fire &amp; Crime Commissioner’s virtual councillor meetings. <b>Action:</b> Councillor Tracy Barwick to attend.</p>
<b>097/21</b>	<p><b>Next meeting 27<sup>th</sup> July 2021.</b></p> <p>Agenda items:</p> <ul style="list-style-type: none"> <li>• To consider approaching a street artist to provide street art in the football shelter</li> <li>• To review the Recreation Ground hire charges</li> <li>• To consider hire charges for Longland Meadow</li> <li>• Jubilee tree</li> <li>• Jubilee event</li> </ul> <p>Members are requested to forward any further items for the agenda to the Clerk by 16<sup>th</sup> July 2021</p>

The meeting closed at 8:35 pm.

**Appendix A**  
**Report from Unitary Councillor**

**First Council meeting (20 May)**

- Cllr Ann Addison was appointed Chairperson of the Council and Cllr Andre Gonzalez De Savage was appointed Vice Chair
- Cllr Jonathan Nunn appointed Leader
- Cllr Adam Brown appointed Deputy Leader.
- Assistant Cabinet Member posts also agreed – not an additional paid post but vital to ensure the wide breath of subjects within each Cabinet Member portfolio is given the attention needed
- Formally agreed to ‘make’ the Ashton Neighbourhood Plan, which was considered at the Referendum on the 6 May 2021. 95% of those who voted did so in favour, which exceeds the required greater than 50%. By agreeing to this recommendation, we made this document a part of our Statutory Development Plan for the Area.
- Need to find a suitable ‘home’ that is large enough to accommodate Full Council meetings to ensure costs are kept to a minimum and not paying repeatedly for larger venue hire
- **WNC Cabinet and Committees**
  - Membership of the Cabinet and Committees now appointed
  - Committees: Licencing / Strategic Planning / Corporate Scrutiny / People Scrutiny / Place Scrutiny / Senior Appointments / Audit and Governance / Democracy and Standards / Daventry Area Planning / Northampton Area Planning / South Northants Area Planning / Pensions
  - Andrew – Corporate Scrutiny, Democracy and Standards (Deputy Chair)
  - Fiona – Democracy and Standards, People Scrutiny
  - Steve – Audit and Governance, South Northants Area Planning (Chair)
- **Calendar of various Council meetings**
  - Fully set out for rest of 2021 /22
- **Councillor Induction Training**
  - Comprehensive during May, June and July initially
- **Pension Fund**
  - West Northamptonshire Council has welcomed a High Court ruling which has avoided it having to pay a £6.5 million ‘exit credit’ to a private contractor
  - In 2011 Daventry District and Northampton Borough Councils – now both part of West Northamptonshire Council – entered into a seven-year environmental services contract with

Enterprise Managed Services (EMS), which became part of the Amey group during the contract

- Council staff who transferred to EMS remained in the Local Government Pension Scheme (LGPS), and under the contract the two councils took on responsibility for the contributions and retained the risk
- In the last months of the contract, a change in legislation introduced 'exit credits' for employers when they left the LGPS, meaning Amey/Enterprise could have a claim on the pension fund's £6.5 notional million surplus
- Councillor Malcom Longley, Portfolio Holder for Finance on West Northamptonshire Council, said: "We welcome the High Court's decision, which avoids this council and others like it being bound to pay contractors unfair windfalls from pension funds, which would ultimately need to be made up by taxpayers."
- **WNC Corporate Plan**
  - Cabinet members will meet on Tuesday 8 June to consider proposals for West Northamptonshire Council's first-ever Corporate Plan
  - The Corporate Plan sets out our Council's strategic vision over the next four years, including its key priorities and ambitions so that all residents, businesses and partners are clear on the commitments the organisation is making to them and to the area. It will be a 'living document', to be reviewed and adapted as new opportunities and challenges emerge for our Council in the years ahead
  - The Corporate Plan sets out six key priorities that will guide policy, service planning and budget setting going forward: Green and Clean, Improved Life Chances, Connected Communities, Thriving Villages and Towns, Economic Development, Robust Resource Management
  - The plan is also the first formal statement of the intent and commitment of our new Council and to set out where its focus will be as it moves towards longer term planning, service design and transformation of public services
  - On Tuesday (8 June), the Cabinet will decide whether to approve the Corporate Plan, which will then be subject to further review, consultation and stakeholder engagement on the detail around how the priorities will be delivered and implemented within the Council's services
  - The Plan will also help teams across the Council to develop their service plans in the coming months and ensure their objectives align to the overall vision and priorities
  - Upcoming events and activities plans will also be subject to consultation from partners and members of the public through the annual budget consultation cycle

## **Community Relations & Engagement**

- **Hackleton Coffee@Carey**
  - Steve and Fiona attended recently (separate occasions) and we all plan to continue to support this great community initiative by attending when possible and spreading the word
- **Consultation and Engagement**
  - It's really important that residents, businesses and stakeholders can have their say on how we develop and deliver our services and they can inform and influence our decision-making process.
  - WNC's Consultation and Engagement team works with staff across the Council on various consultation and engagement activities and each month we (Steve, Andrew, Fiona) will receive an update on work taking place and notification when a new consultation opens (Councils' Consultation Hub)
  - We'll keep you informed of any appropriate consultations to share with Parish Councillors, businesses and residents

- Constituents and other stakeholders can also proactively join participation groups and be notified of new consultation and engagement activities
- Countywide activities developed in partnership with North Northamptonshire Council are promoted on the West Northamptonshire Consultation Hub
- Current consultations FYI:
  1. Traffic Regulation Order: Spring Boroughs, Northampton: Three Traffic Regulation Orders (TROs) are being proposed in the Spring Boroughs area of Northampton which aim to increase the number of available parking spaces. Closes: 13 June 2021.
  2. Traffic Regulation Order: The Mounts, Northampton: Seventeen Traffic Regulation Orders (TROs), across seven streets, are being proposed in the Mounts area of Northampton which aim to increase the number of available parking spaces. Closes: 13 June 2021
  3. Country Parks Outdoor Learning Provision: Northamptonshire County Parks are trying to gain a better understanding of how our country parks are currently used by schools for outdoor learning provision. Closes: 14 June 2021
  4. Long Buckby Travel Survey: The Travel Choices team would like to know more about the travel habits of local people in Long Buckby to find out what support could be offered to encourage sustainable / active transport. Closes: 12 July 2021
  5. Briar Hill Community Engagement Survey: The agencies working in Briar Hill would like to know what residents think about their area and what they would like to see in the future. Closes: 31 August 2021
- **Calling all Farmers / Commercial Land and Farm Owners**
  - [June survey of agriculture and horticulture - GOV.UK \(www.gov.uk\)](https://www.gov.uk)
  - Defra is undertaking a survey in 2021 that will be a full agricultural and horticultural census
  - The collection of the information is important and is mandatory under the Agricultural Statistics Act 1979
  - All active commercial farms in England are asked to complete the census in order to help them build the most accurate picture of the agriculture and horticulture sectors
  - The 2021 census will capture detailed information on land use, crop areas, livestock numbers and farm labour
  - Similar information is collected by the appropriate authorities in Scotland, Wales and Northern Ireland allowing Defra to produce results for the UK
  - Please spread the word to all Farmers / Farm owners in our rural Ward (although they are already likely fully aware of this) to complete the questionnaire online
- **Litter Wombles**
  - Superb initiative in which we are all actively engaged at different areas within the Ward and will continue to support

#### H&GP Ward and Residents Matters On Our Radar / Agenda

- **Litter**
  - Engaging with Womble groups across the Ward. They are doing an extraordinary job with volunteers and the goodwill and community spirit is to be applauded
  - Need to look at how to address and support this issue better within the WNC environmental strategy
- **Fly Tipping**
  - Inexcusable, illegal, a criminal offence
  - Pallets, tyres, recyclables, cans, bottles (some with dubious content!), household electronics, household furniture, garden waste, building waste, vehicle parts, hazardous waste inc chemicals, asbestos etc...
  - An eyesore but also a public health risk
  - It also costs local taxpayers almost £50 million a year to clear up, which could be better spent on other vital services in our communities.

- The Local Government Association (LGA) is warning us that almost 20,000 incidents of Fly-tipping occur every week in England – this does not bring residents ‘value for money’ from their council tax payment
- The LGA is also lobby Government to review legislation and sentencing guideline for offenders to consequences are more of a deterrent to potential fly tippers, and lobbying consumer durable manufacturers to do more regarding recycling/product end of life/take back services
- Like other Local Authorities, the various then councils which now comprise WNC worked tirelessly throughout the pandemic to keep Household Waste and Recycling Centres (HWRC) open for the public to dispose of any waste that can’t be collected at home
- We will work together, to deter individuals from spoiling our parks, highways, lay-bys and verges and help reduce the huge costs and money wasted for WNC caused by fly tipping
- We as Councillors, and WNC, will continue to support initiatives as appropriate to try and tackle this
- **Highways**
  - Numerous concerns raised across the Ward by residents about the quality of some parts of our roads, pavements, footpaths and byways
    - eg footpath from Horton to Piddington, footpath from Whiston Slade Farm to Denton
  - We encourage people to report these on fixmystreet.com (even though the WNC website calls it Street Doctor still) which can be reached directly at that URL or via the WNC website
  - The 3 of us review and monitor fixmystreet.co.uk to keep abreast of local highways concerns and will step in to support complainant where it may be needed
  - Part of WNC’s strategic plan and priorities is road infrastructure and improving the many road and path quality issue we have – we’ll update when we know more
  - Road surface dressing programme – update
    - Thursday 10 June - Main Road, Horton Road- B526 Newport Pagnell Road 9.30am - 5pm Sweeping and road markings. 11 & 15 June using closures. [News and media — KierWSP](#)
  - Road Closure – Brafield Road, Horton
    - Anglian Water is intending on installing a new water connection on the above road. To undertake the works safely will require that the road is closed for up to three days from 20 July 2021
    - The closure and diversion can be viewed here <https://one.network/?tm=122294056>
- **Planning and Development**
  - Specialist subject for Steve – now Chair of the Area Planning Committee for WNC for what was previously the South Northants area
  - First South Northants Area Planning Committee for WNC was on 3 June
  - Reviewed a new members information leaflet on public participation, which is now available on the WNC website
  - Big difference to before - as a Unitary Authority we are responsible as the Local Highways Authority for Highways, and as the Lead Local Flood Authority for Flooding/Surface Water Drainage
  - Currently a number of residents planning applications in progress but not larger scale developments that are current for review and consideration – as and when these arise (which they will) we are committed to robustly reviewing these, consulting with all stakeholders and only supporting development which is in the best interests of the Hackleton and Grange Park ward residents and businesses
- **Crime**
  - Waiting for a date to meet with our newly assigned Community Support Officer / Community Policing / Neighbourhood Policing Team, PC Chris Bird to understand their

approach towards community policing and how we can work jointly and in greater collaboration with regards to crime prevention and tackling crime across the Ward

### Covid 19 Update

- Director of Public Health Lucy Wightman has a twice weekly slot on BBC Radio Northampton – Tuesday at around 8am and Thursday around 5pm
- You can also read a weekly column in the Northants Telegraph and sister paper The Chronicle which comes out every Thursday
- The latest podcast discusses different health care services available from Public Health and will be published soon
- The next podcast will focus on 'go green' and 'clean air day'
- We would advise Parish Councillors that the best approach is to stick to the trusted sources when it comes to sharing materials if planning to do so – so the NHS, Department of Health, Public Health England and our local NHS organisations and official local authority accounts
- A campaign is currently being developed for 'clean air day' on 17 June and WNC is working on a business case for the extension of the successful Young Person campaign, which will focus on testing and vaccination, targeted at 17-25 year olds. WNC is currently coordinating the distribution of face masks which have been created as part of the current campaign to encourage young people to continue wearing face coverings in social settings. Testing and vaccinating is the main messaging and the team is continuing to push messaging around LFD (Lateral Flow Antigen) testing and are supporting Public Health colleagues with work around this

### West Northamptonshire Council in the News Recently

- Call for caution over Covid-19 variants
- Temporary speed limit reductions between Brackley and Middleton Cheney
- Virtual funding fair to be held in Northamptonshire
- Schools' litter animation competition to tackle litter problem
  - Litter Animation Competition 'Northamptonshire Recycles' is challenging Key Stage 2 pupils across the county to create a short animation of no more than 20 seconds about the issues of litter in their school or across the wider community. Entries should be sent to [litterchampions@westnorthants.gov.uk](mailto:litterchampions@westnorthants.gov.uk) by 4pm on Monday 5 July. The winning entry will receive £200 for their school. Find out more at [www.westnorthants.gov.uk](http://www.westnorthants.gov.uk)
- Cabinet to consider £20m funding bid for North-West Relief Road