



HACKLETON PARISH COUNCIL

Clerk: Alison Benson

Tel:- 07464429630

Email: clerk@hackletonparishcouncil.gov.uk

To all Parish Councillors: You are hereby summoned to attend the Full Meeting of Hackleton Parish Council to be held on **Tuesday 7th February 2023, 7.30pm, in The Annexe, Hackleton Village Hall** for the purpose of transacting the following business.

Members of the public and press are welcome to attend.

(Please be aware that the meeting may be recorded either openly or covertly.)

Signed: *Alison Benson* 1st February 2023

021/23	To receive apologies for absence
022/23	To receive and approve for signature the minutes of the Parish Council meeting 10th January 2022
023/23	To note any matters arising from the minutes of the last full meeting not included on this agenda (for report only)
024/23	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting during the transaction of that item of business.)
025/23	To receive any requests for dispensation (Any requests for dispensation must be made in writing to the Proper Officer)
026/23	Public Time <ul style="list-style-type: none"> a. Invitation to Unitary Councillor to provide updating report b. Invitation to public to address Council (This session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Representations shall not require a response at the meeting nor start a debate. Members of the public should address the chairman of the meeting, who may direct that a written or oral response be given.)
027/23	To receive an updating report from the Clerk
028/23	Finance & Governance <ul style="list-style-type: none"> a. To receive the report of the Internal Control Councillors as at 31st December 2022 b. To ratify payments made out of meeting and approve payment of outstanding invoices/account c. To receive accounting information including bank reconciliation for month 10 of the 2022/23 financial year and compare to budget d. To review the Grant Funding Policy e. To adopt revised Complaints Procedure to replace the Complaints Policy f. To delegate to the Clerk to investigate and commission an accounting software package to

	<p>be in place for when HPC is legally required to move from receipts & payments accounting to income & expenditure accounting</p> <p>g. To consider grant application from the Village Firework Team for £2000.00</p>
029/23	<p>Recreation Ground</p> <p>a. To agree not to replace the older perimeter fencing at this time but to keep a watching brief</p> <p>b. To receive update on the play equipment tender process</p> <p>c. To appoint Councillor(s) to be the point of contact for prospective contractors for the play equipment tender process during the Clerk's annual leave</p> <p>d. To appoint Councillor(s) to open and check tenders for validity with the Clerk ahead of the next full meeting</p>
030/23	<p>Honorary Freedom of the Parish</p> <p>a. To approve the policy to grant Honorary Freedom of the Parish</p> <p>b. To agree a design/budget for the roll of honour which will be hung in the Village Hall</p> <p>c. To consider any nominations for 2023</p>
031/23	<p>School Crossing Patrol</p> <p>To receive further guidance on the legal position of employing a School Crossing Patrol</p>
032/23	<p>Transfer of Public Open Space Land from Grand Union Housing Group</p> <p>To receive update and confirm conditions to be attached to the transfer of the land</p>
033/23	<p>Community Events</p> <p>a. To receive update on the Fete 2023 and agree a budget</p> <p>b. To discuss arrangements for the Coronation of His Majesty King Charles III</p> <p>c. To agree to take part in D-Day 80 on 6th June 2024</p>
034/23	<p>Road Traffic Incidents Brafield Road</p> <p>To receive update following contact with Highways</p>
035/24	<p>Parish Mag'</p> <p>To discuss content</p>
036/23	<p>To consider/note the following correspondence/reports/information</p> <p>a. Good Neighbours Scheme</p> <p>b. Rural Cost of Living Household Survey</p> <p>c. Hackney Carriage and Private Hire Taxi Policy Consultation 2023</p>
037/23	<p>Date of Next Meeting: 14th March 2023</p> <p>Members are requested to forward any items for the next full Council agenda to the Clerk by 5th March 2023</p>