



HACKLETON PARISH COUNCIL

Clerk: Alison Benson

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To all Parish Councillors: You are hereby summoned to attend the full meeting of Hackleton Parish Council to be held on **Tuesday 12th October 2021, 7.30pm, in The Annexe, Hackleton Village Hall** for the purpose of transacting the following business. **Members of the public and press are welcome to attend.**

(Please be aware that the meeting may be recorded either openly or covertly.)

Signed: *Alison Benson*

6th October 2021

132/21	To receive apologies for absence
133/21	To receive and approve for signature the Minutes of the Parish Council Meeting 14 th September 2021
134/21	To note any matters arising from the minutes of the last meeting not included on this agenda (for report only)
135/21	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting during the transaction of that item of business.)
136/21	Public Time <ul style="list-style-type: none"> a. Invitation to Unitary Councillor to provide updating report b. Invitation to public to address Council (This session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Representations shall not require a response at the meeting nor start a debate. Members of the public should address the chairman of the meeting, who may direct that a written or oral response be given.)
137/21	To receive an updating report from the Clerk
138/21	Finance & Governance <ul style="list-style-type: none"> a. To ratify payments made out of meeting and approve payment of outstanding invoices/accounts b. To receive accounting information including bank reconciliation as at 30th September and compare to Budget c. To approve a grant of £1306.00 to the firework committee from the grant approved (minute 103/20e) and ring-fenced due to Covid-19 (minute 139/20c)
139/21	Recreation Ground To receive update on meeting with the School and agree next steps
140/21	Open Spaces To receive quotations and to appoint a contractor to mow the open spaces as per existing schedule 2/3 times (depending on the weather) until end of the current growing season
141/21	Hackleton Bus Shelter To receive update regarding roof repairs and to delegate to the Clerk to obtain further quotes and to appoint a contractor
142/21	Longland Meadow <ul style="list-style-type: none"> a. To approve maintenance plan b. To approve updated map to be used as part of the mowing contract going forward

	<ul style="list-style-type: none"> c. To appoint Councillor(s) to review and update the mowing contract ahead of the 2022/23 season d. To consider virement of funds in budget to cover any overspend on maintenance of the Meadow during this financial year
143/21	Street Furniture/Bins/Dog Bins To agree to instruct a contractor to install all items currently on order
144/21	Road Safety <ul style="list-style-type: none"> a. To discuss recent road safety issues/complaints and agree next steps b. To receive details of the Community Speedwatch Campaign and agree to advertise for participants
145/21	Remembrance Sunday <ul style="list-style-type: none"> a. To approve Risk Assessment b. To request volunteer(s) to put out and take in the road closure signs
146/21	Business Plan <ul style="list-style-type: none"> a. To approve template and introduction b. To agree next meeting date
147/21	Queens Platinum Jubilee Celebrations <ul style="list-style-type: none"> a. To receive update on celebration plans b. To agree to ring-fence the £5000.00 community events budget from this financial year to fund the event
148/21	Consultations To ratify the response to the Public Consultation on the Oxford-Cambridge Arc
149/21	Neighbourhood Development Plan To agree to contact WNC to ask what weight the HNBP will be accorded before the referendum and how following this WNC's processes and procedures will be updated to ensure the HNBP is fully considered in the future determination of planning applications.
150/21	In accordance to the Admission to Meetings Act 1960, due to the sensitive nature of the next agenda item the public and press will be invited to leave the meeting
151/21	Staff Matters <ul style="list-style-type: none"> a. To receive the Clerk's annual appraisal b. To review the Clerk's salary c. To undertake a review of ground staff including responsibilities, hours, rates of pay and recruitment
152/21	Date of Next Meeting: 9th November 2021 Members are asked to forward any items for the next agenda to the Clerk by 31 st October 2021