



## HACKLETON PARISH COUNCIL

Clerk: Alison Benson

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**To all Parish Councillors:** You are hereby summoned to attend the full meeting of Hackleton Parish Council to be held on **Tuesday 14<sup>th</sup> September 2021, 7.30pm, in The Annexe, Hackleton Village Hall** for the purpose of transacting the following business. **Members of the public and press are welcome to attend.**

(Please be aware that the meeting may be recorded either openly or covertly.)

Signed: *Alison Benson*

8<sup>th</sup> September 2021

114/21	To receive apologies for absence
115/21	To receive and approve for signature the Minutes of the Parish Council Meeting 27 <sup>th</sup> July 2021
116/21	To note any matters arising from the minutes of the last meeting not included on this agenda (for report only)
117/21	To receive declarations of interest under the Council's Code of Conduct related to business on the agenda (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting during the transaction of that item of business.)
118/21	<b>Public Time</b> <ul style="list-style-type: none"> <li>a. Invitation to Unitary Councillor's to provide updating report</li> <li>b. Invitation to public to address Council</li> </ul> (This session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Representations shall not require a response at the meeting nor start a debate. Members of the public should address the chairman of the meeting, who may direct that a written or oral response be given.)
119/21	To receive an updating report from the Clerk
120/21	<b>Finance &amp; Governance</b> <ul style="list-style-type: none"> <li>a. To receive the report of the external auditor for year 2020/21</li> <li>b. To approve the Notice of Conclusion of Audit for year 2020/21</li> <li>c. To ratify payments made out of meeting and approve payment of outstanding invoices/accounts</li> <li>d. To receive accounting information including bank reconciliation as at 31<sup>st</sup> August for the 2021/22 financial year</li> <li>e. To receive report of the Internal Control Councillors as at 30<sup>th</sup> June 2021</li> </ul>
121/21	<b>Recreation Ground</b> <ul style="list-style-type: none"> <li>a. To receive confirmation from West Northants Council that HPC's planned improvements to the facilities are within the terms of the current lease and planning permission will not be required</li> <li>b. To receive update on meeting with the School and agree next steps</li> <li>c. To receive offer of help to tidy area behind garages from resident</li> </ul>
122/21	<b>Remembrance Sunday</b> To agree to support the event and arrange for the road closure
123/21	<b>Cemetery</b> <ul style="list-style-type: none"> <li>a. To receive feedback from site meeting</li> </ul>

	<ul style="list-style-type: none"> <li>b. To adopt the Cemetery Plan as circulated and agree to undertake tree/shrub works as per quote, cost £1,500.00</li> <li>c. To receive the planning consent for the Cemetery Extension</li> </ul>
124/21	<p><b>Longland Meadow</b></p> <p>To agree to undertake works as detailed in quote, cost £1000.00 (Full maintenance plan for Longland Meadow to be presented for approval at next meeting)</p>
125/21	<p><b>Open Spaces</b></p> <ul style="list-style-type: none"> <li>a. To approve a memorial bench for outside of the School</li> <li>b. To approve a bench for the top of The Jetty</li> <li>c. To receive response from Highways to HPC's request to take on the management of some wider areas of verge within the Parish</li> </ul>
126/21	<p><b>Road Safety</b></p> <ul style="list-style-type: none"> <li>a. To discuss recent road safety issues/complaints and agree next steps</li> </ul>
127/21	<p>To consider/note the following reports/correspondence:</p> <ul style="list-style-type: none"> <li>a. Complaint regarding tree/hedge remove Forest Road Piddington</li> <li>b. Closure of the Nene Valley Help Scheme</li> </ul>
128/21	<p><b>Consultations</b></p> <p>To consider a response to the Public Consultation on the Oxford-Cambridge Arc</p>
129/21	<p>In accordance to the Admission to Meetings Act 1960, due to the sensitive nature of the next agenda item the public and press will be invited to leave the meeting</p>
130/21	<p><b>Staff Matters</b></p> <ul style="list-style-type: none"> <li>a. To agree to increase contributions to the Clerk's pension scheme</li> <li>b. To receive staffing update</li> </ul>
131/21	<p><b>Date of Next Meeting: 12<sup>th</sup> October 2021</b></p> <p>Members are asked to forward any items for the next agenda to the Clerk by 1<sup>st</sup> October 2021</p>